

CONFERENCE ACTION TEAMS
2019 AORE-AEE Joint National Conference

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| <p>Association Business Action Team <i>(Reserved for current board members)</i></p> <ul style="list-style-type: none"> • Annual business meetings • Board meetings • Committee meetings • Leadership institute • Town halls | <p>Auctions Action Team</p> <ul style="list-style-type: none"> • NOBA auction • Live auction • Silent auction | <p>Awards Action Team</p> <ul style="list-style-type: none"> • Applications • Selection • Plaques • Scholarships • Banquet |
| <p>Career Development Action Team</p> <ul style="list-style-type: none"> • Career HQ • Employer presentations • Job postings • Mock interviews • Resume reviews | <p>Demo Day Action Team</p> <ul style="list-style-type: none"> • Location • Schedule • Vendors • Activities • Transportation • Food | <p>Education Action Team</p> <ul style="list-style-type: none"> • Breakouts • Collaborate • Keynote • Pre-con workshops • Snap learning • Summit Series |
| <p>Evaluations Action Team</p> <ul style="list-style-type: none"> • Education sessions • Overall conference • Feedback summary • Recommendations | <p>Local Flair Action Team <i>(Reserved for local members)</i></p> <ul style="list-style-type: none"> • Things to do/see • Places to eat • Local contacts | <p>Marketing Action Team</p> <ul style="list-style-type: none"> • Flyers • Prospect lists • Social media |
| <p>Research/SEAR Action Team</p> <ul style="list-style-type: none"> • Posters • Symposium | <p>Photography/videography Action Team</p> <ul style="list-style-type: none"> • Shot list • Photos • Videos | <p>Registration Action Team</p> <ul style="list-style-type: none"> • Onsite registration • Payment processing • Merchandise |
| <p>Socials Action Team</p> <ul style="list-style-type: none"> • Awards social • Committee socials • Opening night celebration • VIP reception | <p>Sustainability Action Team</p> <ul style="list-style-type: none"> • Event plan • Supply chain management • Food and beverage • Diversity/inclusion • Resource management • Exhibitions • Measurement/reporting • Service project | <p>Volunteer Management Action Team</p> <ul style="list-style-type: none"> • Conference needs • Recruitment • Onboarding/orientation • Training • Communication • Evaluation • Recognitions and rewards |